**VOLUNTEER POSITION DESCRIPTION**

**POSITION:** Ambassador

**RESPONSIBLE TO:** Peak Station/DART/HOT Lieutenant

**LOCATION:** Old Colorado City (OCC) and Downtown areas

**GENERAL DESCRIPTION:**

In partnership with the Old Colorado City Partnership and Downtown Partnership of Colorado Springs, Ambassadors as Public Safety representatives in the expanding downtown area of Colorado Springs and historic Old Colorado City area. Ambassadors promote a welcoming atmosphere, provide information and resources to guests, while promoting public safety as extra “eyes and ears” on the streets.

**RESPONSIBILITIES:**

* As a team of two:
  + Move throughout specified downtown/OCC area offering pertinent information and resources about the merchants and services to tourists, visitors, and residents
  + Create and maintain favorable relations between the public and businesses through the practice of integrity and courtesy in all contacts
  + Radio-in and suspicious activity, disturbances, and hazards

**TIME REQUIRED:**

* Summer (late May – early September), Holiday (late November – new year)
* Fridays: 5:00 – 7:00 pm (downtown); 11:00 am – 1:00 pm, 1:00 – 3:00 pm (OCC)

Saturdays: 11:00 am – 1:00 pm, 1:00 – 3:00 pm (downtown); 11:00 am – 1:00 pm, 1:00 – 3:00 pm (OCC)

**TRAINING:**

* Radio training
* Shadowing experienced Ambassadors

**QUALIFICATIONS:**

* Age 18 years or older
* Familiarity with downtown and Old Colorado City area helpful, but not necessary
* Reliable transportation
* Desire to work with the public
* Enthusiastic and positive attitude
* Ability to perform duties while outdoors
* Ability to walk/move on sidewalks and streets

**REQUIRED PRE-SERVICE TRAININGS AND AGREEMENTS:**

* Authorized Use Policy (AUP)
* Security Awareness Training (SAT) Agreement
* Volunteer Agreement and Release of Liability
* Volunteer Ethics Agreement

**BENEFITS TO VOLUNTEER:**

* Volunteer outdoors while getting exercise
* Meet new people in varied settings
* Learn to use dispatch radios
* Contribute to making our community a safer place to live and work
* Be an important part of a world class volunteer program